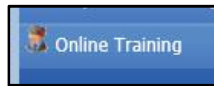


How to Access Free Online Training Using Your OEC Registry Account

And

Frequently Asked Questions

1. Log in to your OEC Registry account.
2. Click the **Online Training** tab on the left menu.



3. Review important information about what is offered; be sure pop ups are enabled, and click the link to open the training. A new tab opens, showing your training tools:

The screenshot shows the user's dashboard for the Connecticut Office of Early Childhood. The user is logged in as "Howdy Doody". The dashboard is divided into three main sections:

- Subscription Information:**
 - Student Name: Howdy Doody
 - Student Id: 247215
 - Your subscription is **ACTIVE**.
 - Subscription Start Date: July 01, 2018
 - Subscription End Date: June 30, 2020
- Resources:**
 - Discussion Forum
 - Activities Library
 - Download Adobe for PDF Viewing
 - Font / Language Settings
 - User Guide
- Your Steps to Professional Development:**
 - 1 Review your Personal Settings
 - 2 Register for Professional Development Courses
 - 3 Start Learning

To find training, choose **Courses** on the left menu.

Choose **Course Catalog** to search for trainings, including the 2 and 5 hour Care4Kids Health and Safety trainings.

Choose **Certificate Catalog** to access the 18 hour Care4Kids Health and Safety Training.

The screenshot displays the user interface of the Connecticut Office of Early Childhood website. On the left is a vertical navigation menu with the following items: Home, Your Information, Purchase, Courses (highlighted in blue), Resource Library, and Discussion Forum. The main content area is titled "Courses" and is divided into several sections:

- Course Catalog**: This section contains two primary options:
 - Course Catalog**: Accompanied by a clipboard icon, it includes the text "Click here to select courses to complete from the course catalog." A green arrow points from the text above to this link.
 - Certificate Catalog**: Also accompanied by a clipboard icon, it includes the text "Click here to select certificate programs available through your subscription." A green arrow points from the text above to this link.
- In Progress Courses**: This section contains two options:
 - In Progress Courses**: Accompanied by a laptop icon, it includes the text "Click here to complete the courses you've signed up for."
 - In Progress Certificates**: Accompanied by a laptop icon, it includes the text "Click here to complete the certificate programs you've signed up for."
- Completed Courses**: This section contains two options:
 - Completed Courses**: Accompanied by a certificate icon, it includes the text "Click here to view the certificate for courses you've taken, retake courses, complete surveys, review reflection responses or review courses."
 - View Transcript**: Accompanied by a document icon, it includes the text "Click here to view an unofficial copy of your CCEI transcript."

At the bottom right of the page is the logo for the **CHILDCARE EDUCATION INSTITUTE**, with the tagline "The Industry Leader for Online Professional Development".

For Care4Kids 2 and 5 hour training and other Connecticut specific training:

Choose **Courses** on the left menu, then **Course Catalog**, and then in the **Course Category** drop down, choose **CT Health and Safety Training**.

The screenshot shows the 'Student Course Manager' interface. On the left is a navigation menu with 'Courses' selected. A dropdown menu is open, showing 'CT Health and Safety Training' as the selected option. The main content area displays a list of courses with columns for 'Course Level' and 'Course Hours'. A green arrow points from the text above to the 'CT Health and Safety Training' option in the dropdown menu.

Student Course Manager

Acceptance of CCEI coursework varies within each state. Please check with the appropriate regulatory office(s) to ensure the courses you plan to take will satisfy the requirement(s) for which you are taking them. Didn't find the course you were looking for? Click [here](#) to check the Certificate Catalog.

VIEW TRAINING LEVEL RUBRIC

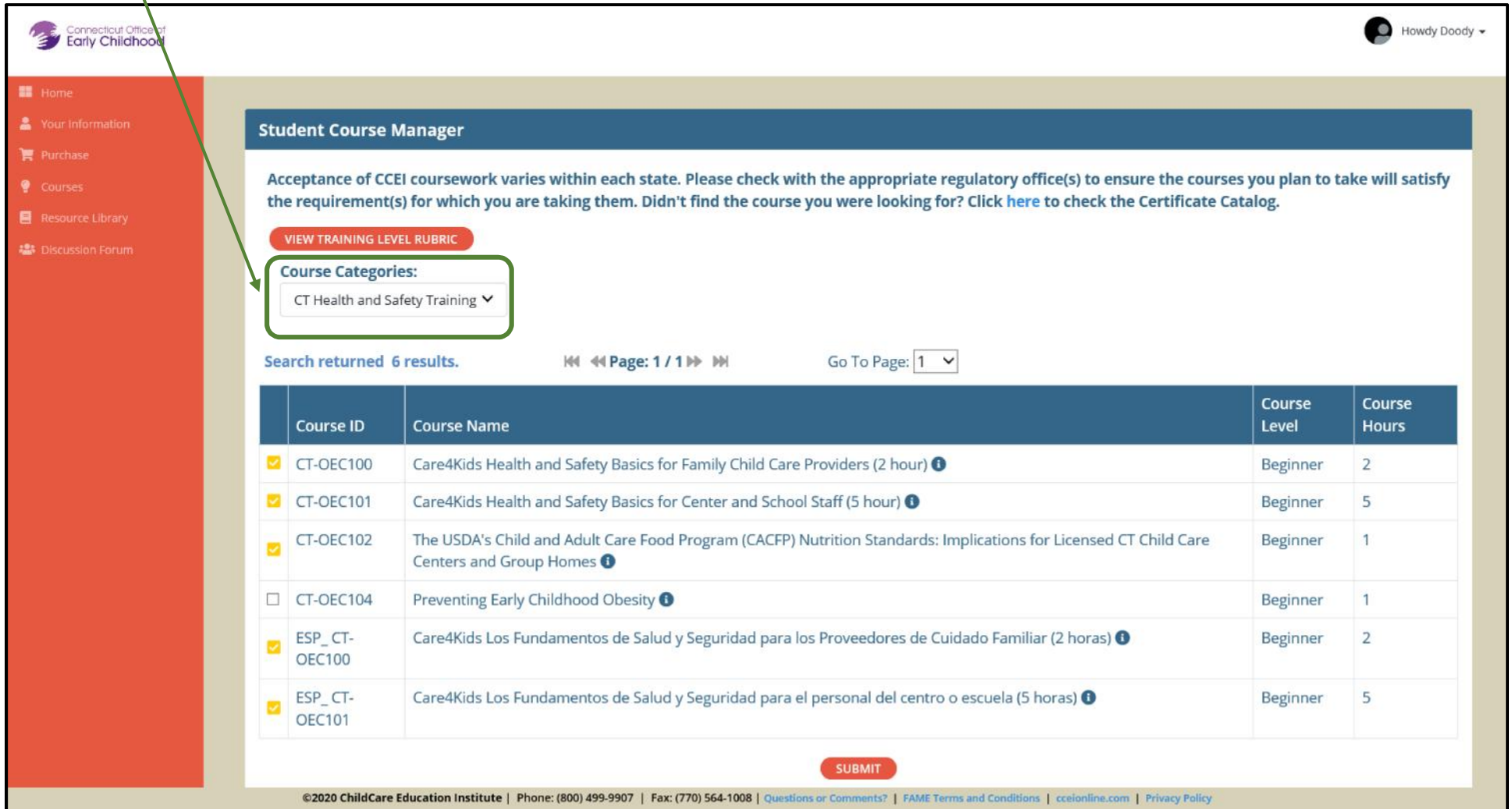
- CT Health and Safety Training
- All Courses
- Administration & Management
- English Courses
- Spanish Courses
- Professionalism & Quality Improvement
- Health, Safety, & Nutrition
- Curriculum & Assessment
- Child Development & Learning
- Family & Community Engagement
- Diversity & Inclusion
- Guidance & Classroom Management
- Infants & Toddler Care
- Preschool Care
- School Age Care

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		Course Level	Course Hours
<input type="checkbox"/>	Management	Beginner	2
<input type="checkbox"/>	Development in Young Children	Beginner	3
<input type="checkbox"/>	Practices in Early Childhood	Intermediate	2
<input type="checkbox"/>	CUR125 Loose Parts: Incorporating Found Objects and Open-Ended Materials into the Classroom	Intermediate	2
<input type="checkbox"/>	PROF106 Creating Early Learning Environments that are LGBTQ+ Friendly	Intermediate	2
<input type="checkbox"/>	ADM100 The Eco-Friendly Child Care Center, Part 1: Green Lifestyle and Environmental Health	Beginner	1
<input type="checkbox"/>	ADM101 The Eco-Friendly Child Care Center, Part 2: Environmental Education and Sustainability	Beginner	1
<input type="checkbox"/>	ADM102 Family Child Care Basics	Beginner	3
<input type="checkbox"/>	ADM103 Transportation and Field Trip Safety for Child Care Centers	Beginner	2

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Choosing CT Health and Safety Training



Connecticut Office of Early Childhood

Howdy Doody ▾

Home
Your Information
Purchase
Courses
Resource Library
Discussion Forum

Student Course Manager

Acceptance of CCEI coursework varies within each state. Please check with the appropriate regulatory office(s) to ensure the courses you plan to take will satisfy the requirement(s) for which you are taking them. Didn't find the course you were looking for? Click [here](#) to check the Certificate Catalog.

[VIEW TRAINING LEVEL RUBRIC](#)

Course Categories:
CT Health and Safety Training ▾

Search returned 6 results. Page: 1 / 1 Go To Page: 1 ▾


	Course ID	Course Name	Course Level	Course Hours
<input checked="" type="checkbox"/>	CT-OEC100	Care4Kids Health and Safety Basics for Family Child Care Providers (2 hour) ⓘ	Beginner	2
<input checked="" type="checkbox"/>	CT-OEC101	Care4Kids Health and Safety Basics for Center and School Staff (5 hour) ⓘ	Beginner	5
<input checked="" type="checkbox"/>	CT-OEC102	The USDA's Child and Adult Care Food Program (CACFP) Nutrition Standards: Implications for Licensed CT Child Care Centers and Group Homes ⓘ	Beginner	1
<input type="checkbox"/>	CT-OEC104	Preventing Early Childhood Obesity ⓘ	Beginner	1
<input checked="" type="checkbox"/>	ESP_CT-OEC100	Care4Kids Los Fundamentos de Salud y Seguridad para los Proveedores de Cuidado Familiar (2 horas) ⓘ	Beginner	2
<input checked="" type="checkbox"/>	ESP_CT-OEC101	Care4Kids Los Fundamentos de Salud y Seguridad para el personal del centro o escuela (5 horas) ⓘ	Beginner	5

[SUBMIT](#)

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A yellow checked box means you have already selected this option. Go to Current Courses to continue taking the training.

Remember: Your **subscription is free**, and you have **unlimited access**. Check out what this library has to offer you and **watch for new additions!**


Howdy Doody ▾

Home | Your Information | Purchase | Courses | Resource Library | Discussion Forum

Student Course Manager

Acceptance of CCEI coursework varies within each state. Please check with the appropriate regulatory office(s) to ensure the courses you plan to take will satisfy the requirement(s) for which you are taking them. Didn't find the course you were looking for? [Click here](#) to check the Certificate Catalog.

VIEW TRAINING LEVEL RUBRIC

Course Categories:
 ▾

Search returned 268 results. ⏪ ⏩ Page: 1 / 11 ⏪ ⏩ Go To Page: ▾

	Course ID	Course Name	Course Level	Course Hours
<input type="checkbox"/>	ADM113	Elements of Program Management i NEW	Beginner	2
<input type="checkbox"/>	CHD110	Birth to Five: Child Development in Young Children i NEW	Beginner	3
<input type="checkbox"/>	CUR124	Active Learning Experiences in Early Childhood i NEW	Intermediate	2
<input type="checkbox"/>	CUR125	Loose Parts: Incorporating Found Objects and Open-Ended Materials into the Classroom i NEW	Intermediate	2
<input type="checkbox"/>	PROF106	Creating Early Learning Environments that are LGBTQ+ Friendly i NEW	Intermediate	2
<input type="checkbox"/>	ADM100	The Eco-Friendly Child Care Center, Part 1: Green Lifestyle and Environmental Health i	Beginner	1
<input type="checkbox"/>	ADM101	The Eco-Friendly Child Care Center, Part 2: Environmental Education and Sustainability i	Beginner	1
<input type="checkbox"/>	ADM102	Family Child Care Basics i	Beginner	3
<input type="checkbox"/>	ADM103	Transportation and Field Trip Safety for Child Care Centers i	Beginner	2

Frequently Asked Questions

What does “confirmed employment” mean?

Confirmed employment means that an authorized administrator of the program has access to the program’s profile in the Registry, and has confirmed who works there. When you pick your employer in the Registry, you show on the Staff Confirmation page of the program. Administrative access is detailed in the instructions for Program Administrators under the log in section on www.ccacregistry.org.

What is the cost to take these trainings?

The Office of Early Childhood is covering the cost of your OEC Registry account AND the training access for eligible providers. There is no cost to you.

Do completions count toward OEC licensing professional development?

Yes.

Do completions count toward the Care4Kids annual requirements?

Yes.

How do I know if I successfully completed a course?

You will be asked a set of questions at the end of the training. You will need a score of 70% or higher to pass the course and receive a certificate. If you do not achieve a passing score you will be given additional opportunities to retake the exam. If you do not pass the additional opportunities, you will need to retake the training.

Should I keep the completion certificate?

Yes. You should always personally maintain a log and file of certificates. When you complete a training, the information (not a certificate) is automatically transferred nightly into your registry account and will show up on your *Education and Training Report*.